

Accounting Compliance Packages

We may not be the typical accountant, but we still provide the basics when it comes to your accounting – what we call “compliance”, making sure that you’re complying with all the regulations and accounting requirements for your business.

	DIY Compliance	Micro Compliance	Basic Compliance	Compliance Plus
	<i>Helping you with Xero</i>	<i>Individual Tax Return</i>	<i>Financial Statements</i>	<i>F/S Plus</i>
	\$20/month*	\$60/week*	\$100/week*	\$160/week*
Xero accounting software subscription	✓	✓	✓	✓
Email newsletter and updates	✓	✓	✓	✓
Monthly telephone and email Xero support	N/A	30 min/mo**	30 min/mo**	1 hour/mo**
Short-duration tax and accounting discussions		✓	✓	✓
Record bookkeeping transactions monthly		✓	✓	✓
Reconcile bank accounts monthly		✓	✓	✓
Bookkeeping reports		Annual	Monthly	Monthly
Payroll, with tax filing and reports		1 emp.	✓	✓
Individual income tax returns		✓	✓	✓
Business income tax returns			✓	✓
Monthly financial statements			✓	✓
Accountants’ input on financial statements			✓	✓
Annual tax planning meeting			✓	✓
Accounts payable and payment management				✓
Accounts receivable and invoice management				✓



Accounting Compliance Packages

Which package is for you?

- ✓ DIY: For the do-it-yourselfer who does not need any assistance or advice.
- ✓ Micro: For the sole proprietor or other micro-business with low transaction volumes.
- ✓ Basic Compliance: For business owners who need current information, advice and proactive planning.
- ✓ Plus: Includes the Lite Compliance Subscription and frees you from time-consuming administrative tasks so you can run your business and do what you love.

Additional notes

* Initial strategy sessions and Xero setup start at a one-time charge of \$400 and are optional for the DIY Compliance Subscription

** Additional support and assistance available for an additional charge.

Interested in getting started?

Email Henry at henry@hhjonescpa.com, or call us on **(304) 809-0022**.